Name of Student:_____ Program Applying For:_____

Transfer Credit Evaluation Form

Part I: Transfer of ADN-Level General Education/Elective Course Credit

INSTRUCTIONS:

To request a Transfer Credit Evaluation for either ~~or~~ general education, elective, or program-specific (nursing) courses, please complete the following:

- Print off the syllabi for the courses you are requesting to be evaluated (required for program-specific courses, and recommended for general education courses).
- Complete and submit both pages of this form, along with the above mentioned documentation. **Official transcripts** must be mailed to the Registrar's Office. Unofficial transcripts will not be accepted.

A. REQUIREMENTS FOR TRANSFER:

Only official transcripts are accepted as proof of completion of previous coursework. To be considered for transfer of credit, general education and technical courses must be completed at an institution of higher learning accredited by an accrediting agency recognized by the U.S. Department of Education or the Council for Higher Education Accreditation (CHEA). The specific requirements for transfer of general education courses are published in the Admissions Requirements and Procedures section of the College Catalog.

STUDENT INFORMATION:

Last Name:_____First Name:_____Middle Initial:_____

Student ID:_____E-mail:_____

Nightingale Program of Study at Application: _____

Anticipated Graduation Term:_____ Are you Veteran?___Yes____No

B. CREDIT INFORMATION- Type(s) of transcript to be evaluated (select all that apply)

University/college transcript(s)-Name(s) of Institution(s): _____

_____

Check all that apply:

___**General Education Course Evaluation (ADN-Level Entry)** - Complete section **C** (syllabi recommended)

___**GE/Elective Course Evaluation for BSN-Level Transfer Credits**-Complete section **D** (syllabi recommended)

___**Program-specific (Nursing) Course Evaluation** -Complete section **E (Part II)**; must attach all nursing syllabi

___**Test results (AP, Challenge Examination(s), CLEP, DLPT, dsst, IB)**-Name(s) of test(s) _____

_____

___**Military transcripts, discharge papers and or DD-214 with ACE recommendations**

___**International transcript(s) –** Name(s) of Institution(s) _____

International transcripts must be translated into English by a certified translation service, evaluated by a third-party, professional credential evaluation service and submitted to the Registrar's Office ***prior to submission of this form.***

___**High school articulated course(s)-**Must be designated on high school transcript.

Name of Student:_____ Program Applying For:_____

GE/Elective Transfer Courses: The College will consider nursing academic credit earned at other post-secondary institutions for transfer. In order to qualify for transfer the course must meet the following conditions:

1. Be completed at an institution of higher learning, accredited by an agency recognized by the U.S. Department of Education or the Council for Higher Education Accreditation (CHEA).
2. A grade of "C" or better must be earned.
3. Physical & Life Sciences and Mathematics core courses must be completed within seven (7) years preceding the anticipated start date in the ADN Program.
4. Courses must be at college level.
5. The College will consider transfer credit for successful performance on select nationally-recognized course challenge exams. Students must submit official course challenge exams results for consideration.

C. GENERAL COURSES - General education or elective transfer credits to be evaluated (ADN-level entry)

Courses and Credit Examinations for Review					Nightingale College Credit Equivalent			Meeting Requirements					AP	CE	CLEP	DLPT	dsst	IB
	Institution Trans-ferring From	Course Number	Course/Examination Name	# of Credits or score	Course Number/ GE Category	Course Name/GE Category	# of Credits	1	2	3	4	5						
1																		
2																		
3																		
4																		
5																		
6																		
7																		

GE *Required for ADN-Level: Required GE for ADN includes 8 credits of PLS (Physical & Life Science [6-8 must be in Anatomy and Physiology]); 3 credits of MATH (Mathematics); 3 credits of EC (English & Composition); and 3 credits of HBSS (Human Behavior & Social Sciences).

D. GENERAL/Nursing COURSES FOR BSN - General education/nsg or elective transfer credits to be evaluated for BSN-level

Courses and Credit Examinations for Review					Nightingale College Credit Equivalent			Meeting Requirements					AP	CE	CLEP	DLPT	dsst	IB
	Institution Trans-ferring From	Course Number	Course/Examination Name	# of Credits or score	Course Number/ GE Category	Course Name/GE Category	# of Credits	1	2	3	4	5						
1																		
2																		
3																		
4																		
5																		
6																		
7																		

***Additional** GE/Elective Credits Required after ADN for a BSN: 10 credits of PLS (Physical & Life Science [at least 3 must be in Pathophysiology]); 3 credits of MATH (Mathematics) [must be statistics]); 6 credits of HBSS (Human Behavior & Social Sciences); 3 credits of EC (English & Composition) [must be Technical Writing]); 6 credits of HUM (Humanities); and 3 credits of UDE (Upper Division Elective)—which can be **any** upper division course 300/3000 or above.

Name of Student:_____ Program Applying For:_____

Comments by General Course Credit Evaluator:

_____

_____

General Education/Elective Transfer Credits Approved by:

_____ _____

Signature of Nursing Program Manager/Coordinator, General Education **Date**