

# REGISTRATION INFORMATION

## TRANSFER CREDIT APPEAL

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Upon completion of an official transcript review, learners will receive a Transfer Credit Evaluation (TCE). If there is a particular course to be reconsidered that is not present on the TCE, learners may contact the Registrar's office to submit a Transfer Credit Appeal form with a corresponding syllabus from the institution where the course was completed.

The deadline for the submission of credit appeals is 5:00 p.m. Mountain Time twenty-four (24) days prior to the start of an academic semester.