

LEARNER CODE OF CONDUCT

PROFESSIONAL DISPOSITION AND LAWFUL CONDUCT

All past, present, or future unlawful or unprofessional conduct may result in a learner's ineligibility for certifications, licensure, or employment.

Harassment and Discrimination

The College does not tolerate harassment of any type. Harassment is defined as any conduct (physical, psychological, verbal, written, or electronic) that occurs in any physical or digital college learning environment, including on an experiential learning site, with the effect or intent of interfering with an individual's or group's educational or work performance.

Unwanted comments or other advances of a sexual nature directed toward any faculty, staff, SOFE site employee, other learners, or patients will not be tolerated. Sexual harassment includes but is not limited to gender harassment, seductive behavior, sexual bribery, sexual coercion, and sexual imposition or innuendo.

Those who believe they are a victim of harassment should:

1. Keep a record of the events, including dates, times, places, names of persons involved, and witnesses.
2. Report the incident immediately to an instructor or the designated academic program manager.

All reports of harassment should be filed under [Title IX](#) processes and will be promptly investigated. The College will abide by all confidentiality requirements as permitted by law and may not disclose any corrective action taken.

Drug and Alcohol-Free Environment

The College does not condone learners' use of alcohol, illegal drugs, or controlled substances, as they can diminish learning, impair judgment, and compromise safety.

The following rules and standards of conduct apply to learners either at SOFE sites or during any off-site College-related activities:

- Possession or use of alcohol, an illegal or controlled substance, or being under the influence of alcohol or an illegal or controlled substance while involved in College-related activities is prohibited.
- Distribution, sale, purchase, or solicitation for the distribution, sale, or purchase, of an illegal or controlled substance or illegally obtained prescription medications while involved in College-related activities is prohibited.

Violation of these rules and standards of conduct will result in immediate withdrawal from the College. The College also may bring the matter to the attention of the appropriate law enforcement authorities. The College requires mandatory drug testing for all new prelicensure learners and reserves the right to randomly drug test any learner at any time.

A learner's conviction on a charge of an illegal sale or possession of a controlled substance or illegal drugs while not involved in College-related activities will result in withdrawal from the College.

Learners may not use prescription or over-the-counter drugs that may impair their ability to safely and effectively perform didactic or experiential learning activities or affect the safety or well-being of others. In cases when legal use of prescription or over-the-counter drugs may affect the learner's performance, the learner must voluntarily withdraw from the College.

Experiential Learning Conduct

Learners are expected to maintain a professional level of conduct within their experiential learning practice and adhere to the highest level of everyday ethical comportment. Additional responsibilities of experiential learning conduct also may be found within individual course syllabi.

Breaks, Food, and Drinks

During experiential learning, food and drinks may only be consumed on breaks in designated areas. Learners may not leave the experiential learning sites during breaks.

Tobacco, Cigarettes, Vapes

Tobacco, electronic cigarettes, vapes, smoking, etc. are not permitted within twenty-five (25) feet of any SOFE site entrance, exit, or window. Those who smoke or vape should consider the possible residual odor that may adversely affect others, including patients. Smoking, including use of electronic cigarettes, vapes, and chewing tobacco are not permitted during experiential learning.

Professional Telecommunications

Learners should identify that all telecommunication meetings or calls should be viewed as professional settings and learners should comport themselves to their highest standard of conduct. When using video conferencing technology, learners must maintain dress and grooming standards as outlined within the Learner Attire section of the Catalog.

Learners' mobile phones may not be used for making or receiving calls, texts, direct messages, etc. while engaged in experiential learning activities or during exams. If it is necessary to make an emergency communication while at a DFC facility, learners should get permission from their DFC faculty and go outside of the facility to use the phone.