

ENG 311 : Professional and Academic Writing

Delivery Modality:	Distance (Online Didactic Instruction)
Semester Credits:	3 (Didactic Only)
Contact Hours:	45
Outside Preparation:	An average of three (3) hours per week for every didactic credit hour
Typically Offered:	Fall, Spring, and Summer (Subject to Enrollment)
Prerequisites:	ENG 120 or equivalent
Corequisites:	None
Requisites:	None

Description: This course focuses on the development of professional skills in the research, design, and communication of technical and academic information. Emphasis is placed on audience analysis, clear and effective writing style, and the use of visual elements. These skills are honed through the creation, editing, and peer review of documents written in a variety of professional and academic formats such as letters, emails, persuasive essays, research essays, and cover letters.